**SAC Meeting Minutes – Tuesday, September 12th, 2023**

**Attendance:** Brendon MacGillivray, Ashley Matthews-Coons, Jemima Perks, Zack Swick, Megan Brocklehurst, Courtney Williams, Kristen Bishop, Mazen Houdrog, Marion Gates

**Regrets:** Kathryn Morse

**Call to order:** 5:52pm

**Approval of the agenda:**

1st - Marion Gates

2nd - Courtney Williams

**Approval of June, 2023 meeting minutes:**

1st - Marion Gates

2nd - Jemima Perks

**Principal’s Report:**

**Student Success Planning**

* **Curriculum night:** Curriculum night went well, positive feedback from our families having the opportunity to come into the school to meet the teacher and drop off their school supplies.
* **First day:** First day was successful and staff were able to ferry students to where they needed to go.
* **PD:** First day we did student success planning to identify the actions and strategies for our well-being goal. That afternoon, teachers were able to go through the student services platform.
* **Sept 6th** - We hosted lower elementary French Immersion teachers and our P-3 English teachers went to Duc D’anville to do literacy PD.
* **U-Fly** - Purchased U-Fly programming to work on phonics and word work with our lower elementary students and guided teachings to support language building.
* **Provincial Assessments** - 15 grade four French immersion students who will be piloting provincial assessments based on grade 3 math outcomes later on in the spring.
* **Grade 6 Provincial Assessment:** Written between October 3rd - October 18th.
* **SAC Dates:** September 12th, November 28th, January 23rd, March 5th, May 7th and June 11th

**Operational**

* **Classrooms:** Started the year with 27 classrooms and we are at or just over cap in all of our classrooms. We have a primary classroom with a class of 13 primaries and 4 grade ones. There could be some reconfiguration of our primaries and grade one classes to help balance out the classes a bit better.
* **Buses**: Buses are efficient and pick up our pre-primaries first and buses leave by 3:30 pm.
* **Lunch monitors:** We are looking for lunch monitors to work from 11am-1pm.
* **Additional buses:** Two additional buses have been added to bring us to a total of 9 buses and 2 special needs buses.
* **Clearing of the front entrance** - the photocopier and accompanying pieces to the staff room which may entertain the possibility of cabinets being added for breakfast club.
* Fire drill this week.
* Lockdown literature being sent out ahead of lockdown next week.
* Hold and secure follow the lockdown.
* **Flooding:** The floods caused ruts on our back field and the city brought in a surge of rocks to help fill the ruts but students are playing with the rocks. 311 has been contacted to see if anything else can be done.
* **Operations student safety** - Safe Schools is coming to assess school boundaries to ensure the Grosvenor property continues to be safe for our students and families.

**Extra-Curriculars**

* **Running Club:** Running club getting geared up to go and collaborating with Mr. Lalancette.
* **School wide trip:** Discussed the possibility about a year end trip to the Nova Scotia Tattoo for the whole school and worked all fundraising throughout the whole year and all staff and students got to enjoy the show.

**Financial Report**

* Not a lot to mention and waiting on the finance report to determine the budget for this year.

**Old Business:**

* Mazan, one of our parent volunteers, resigned from the SAC. We have to contact others to see if there is interest in having another parent.
* Supporting newcomer students and determining a committee to help engage our new students and their families. Our equity team and our EAL teachers may want to be involved as an additional support.
* Traffic committee - Jemima to call 311 to communicate and inquire about the new signage and parameters for parking.
* Drive to Five program and we will monitor the traffic to see what’s needed before we implement it.
* Annual report was finished and submitted in June.

**New Business:**

* Historical PTG Funding for the math kits - suggested the price would be $400-$500 for each individual math kit.
* Funding - the expense was to develop math fluency from grade 4-6 and to help facilitate math fluency. Estimation of cost was $6.56 per student (shared) and made 15 kits for each class in grade 4-6 and created $1 095.60. This funding would come from the PTG account and be monitored from the department finance.
* PTG currently has $26 000 and doesn’t include any spending for the month of June.

**Next Meeting Dates:**

* Tuesday, November 28th at 5:45pm

**Adjournment:**

1st - Marion Gates

2nd - Courtney Williams