**SAC Meeting Minutes – Tuesday, November 28th, 2023**

**Attendance:** Brendon MacGillivray, Jemima Perks, Zack Swick, Megan Brocklehurst, Kristen Bishop, Marion Gates and Courtney Williams

**Regrets:** Ashley Matthews-Coons, Kathryn Morse

**Call to order:** 5:50 pm on Tuesday, November 28th

**Approval of the agenda:**

1st - Courtney Williams

2nd - Zack Swick

**Approval of September, 2023 meeting minutes:**

1st - Jemima Perks

2nd - Courtney Williams

**Principal’s Report:**

**Student Success Planning**

* Parent-teacher was conducted through phone calls and in-person meetings.
* PD was done in the afternoon and was based on literacy goals and math fact fluency. Lots of
* Lots of focus on guided groups and created a collection of questions on how to facilitate the guided groups.
* Fact fluency is based on the three goals of accuracy, efficiency and flexibility.
* We were seeing upwards of 30-50 late students just after the bell and to have the attendance documented by 9:30.
* Professional development: all of our French immersion teachers applied for a block of time for additional support in linguistics and application in the classroom.
* Reading and Assessments happened with our grade 3 students in the spring.
* Kindness Initiative: Integrated into our well-being and affects both staff and students. Marion and her team support a lot of the stuff around staff and administration cycles through kindness with students.

**Operational**

* African Nova Scotia Support Worker, Jakara Beals took a position closer to home and since hired Perdell Downey.
* Pre-Primary emergency management planning took place. (Fire drills, lockdowns and hold and secures)
* Lunch monitors are still in good shape and hired a few new casual workers.
* Education Assistants, we have hired two new ones and see if we can hire or if it is someone who is being reassigned,
* The heat pumps in the modular get cleaned twice a year.
* Little rodents are in the school and there have been measures to help get rid of them.

**Extra-Curriculars**

* Mr. Lalancette and Ms. Waye ran a cross-country meet and is not doing grade six basketball intramural basketball.
* The Remembrance Day Ceremony was well done.
* Halloween Dance was another success bringing in a little over $2000.00
* Jingle Bell Breakfast will be happening on December 9th and still looking for volunteers for December 8th.
* Holiday Concert for primary’s - twos on December 14th. There will be one grade ⅔ class.
* Feed Nova Scotia, Stuff-A-Bus, families are sending in non perishable items for Feed Nova Scotia to come and collect all of the boxes on Friday, December 1st.

**Financial Report**

* New SAC Budget - $5693.00
* Health Schools Grant - $5693.00
* School Support Grant - $5693.00
* There has only been $1200.00 accessed for African Drumming in February.
* This money can be accessed for clothing, familial needs as well as class trips.
* A deficit of roughly $150.00 from our SAC account based on our approvals from February to June.

**Old Business:**

* Traffic: Update from Natalia from Rock and Roll Halifax on the Streets Plus and what they are getting approval for a pilot program. The goal is to close off roads around schools to rebalance the public space around the schools during pick-up and drop-off. It helps to distribute the traffic away from the school and minimizes the congestion around the school.
* Traffic is less congested and is moving better because we can move faster but we are still seeing someone drive by our bus when the lights are on.
* Supporting Newcomers and Families: Staff members (Jackie Buckland and Nicole Porter) have expressed interest in creating a committee to help invite supporting newcomers and families.

**New Business:**

* Updating the bi-laws and updating the SAC agreement and signing a new SAC agreement.
* The PTG Historial Fund was to have $250.00 allocated to each class for field trips. The money would roll over into the following year.
* Courtney and Kristen will discuss with staff, field trip specifics and how to access the money.
* **Funding requests:**
	+ Jackie Buckland (EAL Lead) - Letter block kits - $88.00 - approved
	+ $260.00 for magnetic letters and for spelling to share amongst multiple classes. - approved
	+ Math fact fluency kits - $860.00 - 71 kits total for the 6 classes - approved.
	+ French Literacy - $1643.35 coverage from the SAC - approved

**Next Meeting Dates:**

* January 23rd at 5:45pm

**Adjournment:**

1st - Courtney Williams

2nd - Marion Gates